

# **Comprehensive School Improvement Plan 2014-2015 (Draft)**

Northern Elementary School  
Pulaski County

Julie Shepperd, Principal  
6155 Hwy 39  
Somerset, KY 42503

# TABLE OF CONTENTS

Overview .....	1
Goals Summary .....	2
Goal 1: Increase effectiveness of Next Generation Professionals (Principal/Teachers) through the Professional Growth and Effectiveness System .....	3
Goal 2: Increase the average combined reading and math K-PREP scores for elementary students from 62.7% to 69.2% in 2015.....	3
Goal 3: Increase the average combined reading and math proficiency ratings for all students in the non-duplicated gap group from 57.8 in 2014 to 63.5 in 2015.....	5
Goal 4: Demonstrate a proficiency in Arts and Humanities, Practical Living/Career Studies, Writing and K-3 Program as evidenced by Program Review results .....	7
Goal 5: The school will work with families and community groups to remove barriers to learning in an effort to meet the intellectual and developmental needs of students.....	8
Activity Summary by Funding Source .....	10

## **Overview**

### **Plan Name**

Comprehensive School Improvement Plan 2014-2015 (Draft)

### **Plan Description**

## Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Total Funding
1	Increase effectiveness of Next Generation Professionals (Principal/Teachers) through the Professional Growth and Effectiveness System	Objectives: 1 Strategies: 1 Activities: 2	Organizational	\$0
2	Increase the average combined reading and math K-PREP scores for elementary students from 62.7% to 69.2% in 2015.	Objectives: 1 Strategies: 6 Activities: 7	Organizational	\$19000
3	Increase the average combined reading and math proficiency ratings for all students in the non-duplicated gap group from 57.8 in 2014 to 63.5 in 2015.	Objectives: 2 Strategies: 3 Activities: 6	Organizational	\$95000
4	Demonstrate a proficiency in Arts and Humanities, Practical Living/Career Studies, Writing and K-3 Program as evidenced by Program Review results	Objectives: 1 Strategies: 1 Activities: 2	Organizational	\$0
5	The school will work with families and community groups to remove barriers to learning in an effort to meet the intellectual and developmental needs of students.	Objectives: 1 Strategies: 1 Activities: 4	Organizational	\$1600

## Goal 1: Increase effectiveness of Next Generation Professionals (Principal/Teachers) through the Professional Growth and Effectiveness System

### Measurable Objective 1:

collaborate to improve all teachers' knowledge and impact on the school's continuous improvement through training and coaching the Professional Growth and Effectiveness System by 07/30/2015 as measured by completed components including professional growth plans, student growth goals, self-reflections, and student voice surveys..

### Strategy 1:

Professional Growth Plans - School leadership will provide instructional sessions for all teachers on the PGES multiple measures and assist in writing effective and measurable Professional Growth Plan.

Category: Stakeholder Engagement

Research Cited: KDE: Ensuring Fair and Reliable Measures of Effective Teaching, MET Project, January 2013

Activity - PGES Training Session	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
The school principal will provide teachers with ongoing support and guidance within school PLCs and through personal reflection discussions to keep continued focus on Professional Growth Plans and Student Growth Goals throughout the school year.	Professional Learning	10/03/2014	06/30/2015	\$0	No Funding Required	Julie Shepperd

Activity - New teacher support	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
School level administrators will ensure all new staff attend district level TEAM (Teacher Effectiveness and Mentoring) professional learning and give additional support through opportunities at the school level to be mentored and trained on all school-level initiatives.	Professional Learning	11/03/2014	06/30/2015	\$0	No Funding Required	Julie Shepperd

## Goal 2: Increase the average combined reading and math K-PREP scores for elementary students from 62.7% to 69.2% in 2015.

### Measurable Objective 1:

demonstrate a proficiency in Reading and Mathematics by 05/29/2015 as measured by K-PREP scores.

### Strategy 1:

Reading Workshop - All Kindergarten through fifth grade teachers will be trained, deployed and monitored for fidelity to follow the Reading Workshop method aligned with Kentucky's common core standards. The workshop allows for balanced literacy instruction that includes decoding, vocabulary instruction (word work) and lesson

**Comprehensive School Improvement Plan 2014-2015 (Draft)**

Northern Elementary School

seeds focused on standards. Teachers will deliberately teach students how to think as they read, thereby improving overall comprehension and fluency skills.

Category: Continuous Improvement

Research Cited: Kentucky initiative based on inquiry and balanced literacy instruction

Activity - Monitoring/Supporting Implementation	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Monitor the fidelity of the reading workshop and assist classroom teachers through resources, walk-throughs, modeling, and PLC work.	Academic Support Program	09/16/2013	05/29/2015	\$4000	Title I Schoolwide	Julie Shepperd Mary Lee Craig

**Strategy 2:**

MAP Assessments - The MAP assessments for reading and math will be given 3 times during the school year. The data will be analyzed to determine individual student needs and guide classroom instruction.

Category: Continuous Improvement

Research Cited: Analyzing student work/ data

Activity - MAP Data analysis	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
MAP assessment data will be used to direct lesson planning, classroom instruction, and individual instructional needs.	Academic Support Program	09/01/2014	04/15/2015	\$4000	Title I Schoolwide	Julie Shepperd Mary Lee Craig

**Strategy 3:**

PLCs - Teachers will meet with school administrators in PLCs no less than 2 times a month to do formal data analysis, discuss curricular topics and school initiatives in the ELA program.

Category: Professional Learning & Support

Research Cited: PLC Research, DuFour

Activity - PLCs	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will meet with school administrators in PLC meetings no less than twice a month to do formal data analysis, discuss individual student needs, curricular topics, and school initiatives.	Professional Learning	09/15/2014	05/29/2015	\$0	No Funding Required	Julie Shepperd

**Strategy 4:**

Lexia Reading/Dreambox Math - Students will be provided with 15 minutes a day of Lexia Reading and DreamBox Math.

Category: Integrated Methods for Learning

Research Cited: Research-based initiative

## Comprehensive School Improvement Plan 2014-2015 (Draft)

Northern Elementary School

Activity - Lexia and Dreambox	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students will receive 15 minutes of Lexia Reading and Dreambox Math daily through intentional scheduling.	Technology	09/01/2014	05/15/2015	\$10000	District Funding	Mary Lee Craig and Debbie Thompson

### Strategy 5:

School readiness and Early Learning - The school and the early childhood providers will collaborate to provide a smooth transition from Preschool to Kindergarten. The school will also work to communicate with parents of incoming KG students about readiness and general student information.

Category: Early Learning

Research Cited: Early Childhood Education Best Practices

Activity - Transitions	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Preschool students and parents are provided the opportunity to participate in transition days to prepare them for Kindergarten.	Parent Involvement	04/01/2015	05/29/2015	\$0	No Funding Required	Kim Crouch and Carrie Atwell

Activity - Kindergarten Screening and Analysis	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Assess all kindergartners at school entry with the common statewide screener. (BRIGANCE) Analyze data from the screener and any other assessment or Early Childhood information.	Academic Support Program	08/01/2014	09/15/2014	\$1000	District Funding	Mary Lee Craig, Kindergarten Teachers

### Strategy 6:

Walkthrough data - The curriculum specialist or principal will conduct a series of walk-throughs to collect data during scheduled reading instructional blocks. The purpose of the walk-throughs will be for data collection to review the ELA program to identify systemic or grade level gaps.

Category: Continuous Improvement

Research Cited: Data Collection/Research-based reading strategies/FCRR

Activity - Walk-throughs	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
We will use walk-through data obtained from all K-5 ELA/Reading classes to share with the staff as a whole identifying instructional gaps and common areas of concern, as well as identifying strengths of the schoolwide program.	Academic Support Program	11/10/2014	04/10/2015	\$0	No Funding Required	Mary Lee Craig

**Goal 3: Increase the average combined reading and math proficiency ratings for all students in the non-duplicated gap group from 57.8 in 2014 to 63.5 in 2015.**

# Comprehensive School Improvement Plan 2014-2015 (Draft)

Northern Elementary School

## Measurable Objective 1:

demonstrate a proficiency in reading and math with students included in the non-duplicated gap group by 06/01/2015 as measured by K-PREP scores.

## Strategy 1:

Interventions - All students receiving Tier 2 and Tier 3 interventions in Reading and Math will be provided research-based instructional strategies.

Category: Learning Systems

Research Cited: Reading Horizons: Reading Horizons.com/RESEARCH Lexia Reading: research cited in Reading Psychology, Bilingual Research Journal, Journal of Research in Reading and the European Journal of Special Needs Education DreamBox Math research cited in: "Models of Intervention in Mathematics:Reweaving the Tapestry" NCTM

Activity - Research-based Intervention Strategies	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Students needing Tier 2 and Tier 3 reading or math intervention strategies will be provided with additional instruction from one or more of the following methods: extra Lexia support, Reading Horizons, small group tutoring in Reading and Math, extra DreamBox support.	Academic Support Program	10/01/2014	05/15/2015	\$85000	Title I Schoolwide	Mary Lee Craig, Lisa Pollard, Kelly Nicholas

Activity - Progress Monitoring	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
All students falling below the 10th percentile on Aimsweb reading and math benchmarks will be progress monitored weekly.	Academic Support Program	10/01/2014	05/15/2015	\$10000	Title I Schoolwide	Mary Lee Craig

## Strategy 2:

RTI - Students who are making little or no progress with the Tier 2 interventions will be referred to our RTI program.

Category: Learning Systems

Research Cited: substantiated RTI research: "Field Studies of RTI Programs, revised" "Response to Intervention Research: Is the Sum of the Parts as Great as the Whole?"

Activity - RTI Process	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
We will hold meetings on all RTI students every 8-9 weeks to discuss progress toward goals and make necessary changes to interventions. Americorp, intervention teachers, assistants and classroom teachers will be used to provide interventions. As much as possible all RTI teams will include the principal, curriculum specialist, school psychologist, FRYSC coordinator, classroom teacher and the parents.	Academic Support Program	10/01/2014	05/15/2015	\$0	No Funding Required	Julie Shepperd

Activity - Maroon Watch	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
-------------------------	---------------	------------	----------	-------------------	-------------------	-------------------



## Comprehensive School Improvement Plan 2014-2015 (Draft)

Northern Elementary School

Students without involved parental support who are in high risk of not being successful will be assigned to a staff volunteer who will check on their progress and create a partnership with that student.	Academic Support Program	12/08/2014	05/22/2015	\$0	No Funding Required	Kim Crouch Beth Rowlands
--	--------------------------	------------	------------	-----	---------------------	-----------------------------

### Measurable Objective 2:

demonstrate a proficiency with our students with disabilities in Reading and Math by 06/01/2015 as measured by K-PREP scores.

### Strategy 1:

Students with disabilities in Math and Reading - The Special Education Department and school level administration will utilize best practice strategies and activities within the school related to identified KDE defined indicators as a process to increase outcomes for students with disabilities.

Category: Continuous Improvement

Research Cited: KDE Best Practices

Activity - School Psychologist Participation	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Our school psychologist will provide academic and behavior supports for students with disabilities and students in our school RTI program. He will be invited as an active member to all RTI meetings and will collaborate with the Special Education liaison and principal in Strategic Planning meetings on a regular basis.	Academic Support Program	10/15/2014	05/29/2015	\$0	No Funding Required	Julie Shepperd Charles Harper

Activity - Special Education PLCs	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Our school level special education teachers, an administrator, and the liaison will meet no less than monthly to collaborate and communicate on instructional and behavioral supports, and review data from Aimsweb and MAP testing related to our students with disabilities.	Professional Learning	11/28/2014	05/29/2015	\$0	No Funding Required	Amber Hobdy, Julie Shepperd, Kim Crouch, Mary Lee Craig

## Goal 4: Demonstrate a proficiency in Arts and Humanities, Practical Living/Career Studies, Writing and K-3 Program as evidenced by Program Review results

### Measurable Objective 1:

demonstrate a proficiency in all program reviews by 05/29/2015 as measured by program review results.

### Strategy 1:

Program Review Teams - Teacher-led program review teams will meet no less than 3 times per year to analyze our progress toward proficiency and determine next steps needed to ensure we have completed indicators toward proficiency. Our teams will consist of administrators, classroom teachers, special area teachers, and SBDM council members.

Category: Professional Learning & Support

Research Cited: Kentucky initiative

Activity - Program Review Teams	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
All teachers will be included on a teacher-led program review team. They will meet periodically, but no less than three times per year to analyze their program review and discuss important steps. Each teams' chair will be on the school leadership team and report back on the activities of their committee to that team and the SBDM council.	Policy and Process	11/03/2014	04/30/2015	\$0	No Funding Required	Julie Shepperd Mary Lee Craig Kim Crouch
Activity - Collecting Artifacts	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Each team chair will train their members on collecting artifacts through Sharepoint and staff will be responsible for adding their artifacts in an organized method.	Policy and Process	11/10/2014	04/24/2015	\$0	No Funding Required	Julie Shepperd Mary Lee Craig Kim Crouch

**Goal 5: The school will work with families and community groups to remove barriers to learning in an effort to meet the intellectual and developmental needs of students.**

**Measurable Objective 1:**

collaborate to improve communication with families and the community to remove barriers to learning in an effort to meet the academic and developmental needs of our students. by 05/29/2015 as measured by student, parent, and staff surveys.

**Strategy 1:**

Improving Communication - School leadership will ensure that there is a focus on parent and community involvement and two way communication.

Category: Stakeholder Engagement

Research Cited: Best Practices: Parent Involvement

Activity - Surveys	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Parent, students, and staff surveys will be given and analyzed on a regular basis for improved performance.	Community Engagement	10/10/2014	04/30/2015	\$100	General Fund	Kim Crouch Heather Henderlight
Activity - Family and community events	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible

**Comprehensive School Improvement Plan 2014-2015 (Draft)**

Northern Elementary School

We will hold events for families and the community to encourage participation and interest. These will include, but not be limited to: orientation night, Veterans Program, Fall Festival, PTO-sponsored events, Career Days, Community-based programs/educational opportunities for students.	Community Engagement	10/01/2014	05/29/2015	\$500	General Fund	Beth Rowlands Julie Shepperd
<b>Activity - Project 58:10</b>	<b>Activity Type</b>	<b>Begin Date</b>	<b>End Date</b>	<b>Resource Assigned</b>	<b>Source Of Funding</b>	<b>Staff Responsible</b>
We will collaborate with local churches to ensure that our disadvantaged students have a backpack of food for weekend and holidays.	Community Engagement	09/01/2014	05/29/2015	\$1000	Other	Beth Rowlands
<b>Activity - Community-based Providers</b>	<b>Activity Type</b>	<b>Begin Date</b>	<b>End Date</b>	<b>Resource Assigned</b>	<b>Source Of Funding</b>	<b>Staff Responsible</b>
Students with special situations will be referred to private and community mental health providers. We will also invite certain counseling sessions to work with students during the school day. These might include, but are not limited to divorce and grief counseling. The providers will collaborate with the school: FRYSC, teachers,, guidance counselor and principal to assist students in achieving academic success.	Academic Support Program	10/01/2014	05/29/2015	\$0	No Funding Required	Kim Crouch Beth Rowlands

## Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

### Other

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Project 58:10	We will collaborate with local churches to ensure that our disadvantaged students have a backpack of food for weekend and holidays.	Community Engagement	09/01/2014	05/29/2015	\$1000	Beth Rowlands
<b>Total</b>					\$1000	

### Title I Schoolwide

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Progress Monitoring	All students falling below the 10th percentile on Aimsweb reading and math benchmarks will be progress monitored weekly.	Academic Support Program	10/01/2014	05/15/2015	\$10000	Mary Lee Craig
Research-based Intervention Strategies	Students needing Tier 2 and Tier 3 reading or math intervention strategies will be provided with additional instruction from one or more of the following methods: extra Lexia support, Reading Horizons, small group tutoring in Reading and Math, extra DreamBox support.	Academic Support Program	10/01/2014	05/15/2015	\$85000	Mary Lee Craig, Lisa Pollard, Kelly Nicholas
MAP Data analysis	MAP assessment data will be used to direct lesson planning, classroom instruction, and individual instructional needs.	Academic Support Program	09/01/2014	04/15/2015	\$4000	Julie Shepperd Mary Lee Craig
Monitoring/Supporting Implementation	Monitor the fidelity of the reading workshop and assist classroom teachers through resources, walk-throughs, modeling, and PLC work.	Academic Support Program	09/16/2013	05/29/2015	\$4000	Julie Shepperd Mary Lee Craig
<b>Total</b>					\$103000	

### General Fund

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
---------------	----------------------	---------------	------------	----------	-------------------	-------------------

## Comprehensive School Improvement Plan 2014-2015 (Draft)

Northern Elementary School

Family and community events	We will hold events for families and the community to encourage participation and interest. These will include, but not be limited to: orientation night, Veterans Program, Fall Festival, PTO-sponsored events, Career Days, Community-based programs/educational opportunities for students.	Community Engagement	10/01/2014	05/29/2015	\$500	Beth Rowlands Julie Shepperd
Surveys	Parent, students, and staff surveys will be given and analyzed on a regular basis for improved performance.	Community Engagement	10/10/2014	04/30/2015	\$100	Kim Crouch Heather Henderlight
<b>Total</b>					<b>\$600</b>	

### No Funding Required

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Collecting Artifacts	Each team chair will train their members on collecting artifacts through Sharepoint and staff will be responsible for adding their artifacts in an organized method.	Policy and Process	11/10/2014	04/24/2015	\$0	Julie Shepperd Mary Lee Craig Kim Crouch
New teacher support	School level administrators will ensure all new staff attend district level TEAM (Teacher Effectiveness and Mentoring) professional learning and give additional support through opportunities at the school level to be mentored and trained on all school-level initiatives.	Professional Learning	11/03/2014	06/30/2015	\$0	Julie Shepperd
PGES Training Session	The school principal will provide teachers with ongoing support and guidance within school PLCs and through personal reflection discussions to keep continued focus on Professional Growth Plans and Student Growth Goals throughout the school year.	Professional Learning	10/03/2014	06/30/2015	\$0	Julie Shepperd
Transitions	Preschool students and parents are provided the opportunity to participate in transition days to prepare them for Kindergarten.	Parent Involvement	04/01/2015	05/29/2015	\$0	Kim Crouch and Carrie Atwell
Special Education PLCs	Our school level special education teachers, an administrator, and the liaison will meet no less than monthly to collaborate and communicate on instructional and behavioral supports, and review data from Aimsweb and MAP testing related to our students with disabilities.	Professional Learning	11/28/2014	05/29/2015	\$0	Amber Hobdy, Julie Shepperd, Kim Crouch, Mary Lee Craig
Walk-throughs	We will use walk-through data obtained from all K-5 ELA/Reading classes to share with the staff as a whole identifying instructional gaps and common areas of concern, as well as identifying strengths of the schoolwide program.	Academic Support Program	11/10/2014	04/10/2015	\$0	Mary Lee Craig
Maroon Watch	Students without involved parental support who are in high risk of not being successful will be assigned to a staff volunteer who will check on their progress and create a partnership with that student.	Academic Support Program	12/08/2014	05/22/2015	\$0	Kim Crouch Beth Rowlands

## Comprehensive School Improvement Plan 2014-2015 (Draft)

Northern Elementary School

RTI Process	We will hold meetings on all RTI students every 8-9 weeks to discuss progress toward goals and make necessary changes to interventions. Americorp, intervention teachers, assistants and classroom teachers will be used to provide interventions. As much as possible all RTI teams will include the principal, curriculum specialist, school psychologist, FRYSC coordinator, classroom teacher and the parents.	Academic Support Program	10/01/2014	05/15/2015	\$0	Julie Shepperd
Community-based Providers	Students with special situations will be referred to private and community mental health providers. We will also invite certain counseling sessions to work with students during the school day. These might include, but are not limited to divorce and grief counseling. The providers will collaborate with the school: FRYSC, teachers,, guidance counselor and principal to assist students in achieving academic success.	Academic Support Program	10/01/2014	05/29/2015	\$0	Kim Crouch Beth Rowlands
Program Review Teams	All teachers will be included on a teacher-led program review team. They will meet periodically, but no less than three times per year to analyze their program review and discuss important steps. Each teams' chair will be on the school leadership team and report back on the activities of their committee to that team and the SBDM council.	Policy and Process	11/03/2014	04/30/2015	\$0	Julie Shepperd Mary Lee Craig Kim Crouch
PLCs	Teachers will meet with school administrators in PLC meetings no less than twice a month to do formal data analysis, discuss individual student needs, curricular topics, and school initiatives.	Professional Learning	09/15/2014	05/29/2015	\$0	Julie Shepperd
School Psychologist Participation	Our school psychologist will provide academic and behavior supports for students with disabilities and students in our school RTI program. He will be invited as an active member to all RTI meetings and will collaborate with the Special Education liaison and principal in Strategic Planning meetings on a regular basis.	Academic Support Program	10/15/2014	05/29/2015	\$0	Julie Shepperd Charles Harper
<b>Total</b>					<b>\$0</b>	

### District Funding

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Lexia and Dreambox	Students will receive 15 minutes of Lexia Reading and Dreambox Math daily through intentional scheduling.	Technology	09/01/2014	05/15/2015	\$10000	Mary Lee Craig and Debbie Thompson
Kindergarten Screening and Analysis	Assess all kindergartners at school entry with the common statewide screener. (BRIGANCE) Analyze data from the screener and any other assessment or Early Childhood information.	Academic Support Program	08/01/2014	09/15/2014	\$1000	Mary Lee Craig, Kindergarten Teachers
<b>Total</b>					<b>\$11000</b>	